



Why Choose Faith & Love Christian Center's Afterschool Program?

http://www.faithandlove.info/After_School_Program.html

Faith & Love Christian Center's Afterschool Program Manual

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Why Choose Faith & Love's Afterschool Program?

Faith & Love Christian Center's Vision

Faith and Love Christian Center's vision is to build a mature body of believers consisting of people from various backgrounds and ethnic groups.

Faith & Love Christian Center's Afterschool Program Vision

Faith and Love Christian Center's Afterschool Program's mission is to assist students' academic performance and skills in the areas of science, technology, engineering, and mathematics.

Successful Afterschool Programs

According to the Afterschool Alliance, successful afterschool programs make a difference in various communities in the following areas:

- ✓ Improved school attendance and engagement in learning
- ✓ Improved test scores and grades
- ✓ At risk students show large gains in academics
- ✓ Keeping students healthy, safe and on track for success
- ✓ Helping working families

Source: www.afterschoolalliance.org

The Afterschool Alliance also emphasizes the success rate for afterschool programs is contingent upon numerous factors including

- ✓ Having a definite targeted audience,
- ✓ Having a definite focus or aim, and
- ✓ Having a trained staff.

Our Afterschool Program will encompass more than just babysitting and snacks. Trained individuals will provide hands-on activities that will promote student achievement and will provide enrichment activities. **Our program will have a definite aim which will be to enrich the lives and education of young minds in the areas of science, technology, engineering and math activities.** Students not only will have the opportunity to complete homework assignments but will also be engaged in additional meaningful and relevant academic assignments. We believe that the research-based activities will help students value their education and show gains in academic success in the regular schools. Our staff will cooperate with the school system to provide excellent education for all our students. **We will endeavor to meet the conditions for successful afterschool programs at Faith & Love Christian Center. (See below.)**

Dr. Wylie G. Frederick and other trained leaders and instructors will oversee and evaluate the program on a consistent basis. Dr. Frederick has served children and the community in the capacity of a teacher, assistant principal and principal of several schools. He also started Chester's alternative school, The Learning Center. He currently is a professor at More Than Conquerors

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Bible College and pastors Faith & Love Christian Center. He was an adjunct professor at Winthrop University in the College of Education.

Conditions For Quality Afterschool Programs

Quality after-school programs can provide safe and engaging environments that motivate and inspire learning outside the regular school day. While there is no one single formula for success in after-school programs, both practitioners and researchers have found that effective programs combine academic, enrichment, cultural, and recreational activities to guide learning and engage children and youth in wholesome activities. They also find that the most effective programs develop activities to meet the particular needs of the communities they serve. In developing this document, the Committee based their recommendations on an understanding of the operational conditions that research and practice have found to be essential to sustain high-quality after-school programs. To better ensure the optimal success of a program, these conditions include:

- Effective partnerships to promote learning and community engagement
- Strong program management including adequate compensation of qualified staff
- Qualified after-school staff and volunteers with regular opportunities for professional development and career advancement
- Enriching learning opportunities that complement school-day learning, utilize project-based learning, and explore new skills and knowledge
- Intentional linkages between school-day and after-school staff including coordinating and maximizing use of resources and facilities
- Appropriate attention to safety, health, and nutrition issues
- Strong family involvement in participants' learning and development
- Adequate and sustainable funding
- Evaluation for continuous improvement and assessing program effectiveness

Academic and Learning Goals

1. Improved literacy and communication skills for all participants in reading.
2. Improved math skills with application to everyday life
3. Increased knowledge with everyday applications for science and social studies.
4. Increased awareness of real-life uses of academic skills

Our afterschool program will affect student outcomes in three key areas that relate to successful homework completion:

1. Increase success and achievement in school
2. Acquisition and use of independent learning skills
3. Facilitate communication among home, school, and students to support student learning.

Strategies and Activities

For each goal, the following general strategies will be implemented.

Literacy

Goal 1. Improved literacy and communication skills for all participants in reading.

- ✓ Identify and hire qualified staff with basic knowledge, skills, and strategies that support and promote literacy.
- ✓ Provide opportunities for students to participate in diverse language arts assignments that include projects and process-based activities.
- ✓ Utilize books, materials and technology that motivate students to remain actively engaged in learning.
- ✓ Provide opportunities for students to utilize new skills in practical and enjoyable settings that will enable them to use those skills outside the classroom and afterschool program.
- ✓ Provide an environment rich in critical thinking activities.

Literacy Assessment Outcomes

Short Term:

- ✓ Participants will read and write more.
- ✓ Participants enjoy reading and communicating about the contents of what they have read and are able to critically discuss stories and events.
- ✓ Students will use technology to further their knowledge of given topics.

Long Term:

- ✓ Participants show improved academic performance in subjects that require reading comprehension and writing
- ✓ Participants increase language arts skills including speaking, listening, reading comprehension, and writing, to include writing scripts, understanding a story, etc.)
- ✓ Participants use strategies such as rereading, questioning, and predicting to understand various reading material.
- ✓ Students use the reading strategies in everyday life.

Data used to measure academic progress may include:

- ✓ Reading logs
- ✓ Portfolios and journals
- ✓ Family activity logs
- ✓ Performance based reading comprehension and writing assessments
- ✓ Standardized tests
- ✓ Report cards, interims and other school records
- ✓ Parent and teacher observations and comments

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Math

Goal 2. Improved math skills with application to everyday life

- ✓ Identify and hire qualified staff with basic knowledge, skills, and strategies that promote mathematical thinking and problem solving.
- ✓ Provide opportunities for students to participate in diverse math assignments that include projects and process-based activities.
- ✓ Utilize books, materials and technology that motivate students to remain actively engaged in learning.
- ✓ Provide opportunities for students to utilize new skills in practical and enjoyable settings that will enable them to use those skills outside the classroom and afterschool program such as calculating grocery items, estimating weights and distances, calculating items from a menu at a restaurant.
- ✓ Provide an environment rich in critical thinking activities.

Math Assessment Outcomes

Short Term:

- ✓ Participants play and enjoy math-based games and puzzles (e.g., checkers, chess, Uno, dominos)
- ✓ Participants use and express mathematical thinking (e.g., cooking, measuring, sewing, problem solving, reasoning)
- ✓ Participants increase use of math skills to interact with peers (e.g., marking out a playing field, keeping sports scores)
- ✓ Participants increase their enjoyment and pride in applying math skills at school, home, and in the community (e.g., building a bookcase, shopping, using money)

Long Term:

- ✓ Participants show improved academic performance in subjects that require math skills and thinking
- ✓ Participants increase using math for complex problem-solving [e.g., designing a greenhouse for the school; build a model that requires multiple steps)
- ✓ Participants increase their skill and confidence in the use of calculators and computers (e.g., solve problems. check answers, learn new information)
- ✓ Participants increase ability to collect, analyze, and present data using technology as appropriate (e.g., graphs, conducting survey and presenting results)
- ✓ Participants increase knowledge of the role of mathematics and technology in society (e.g., understanding global weather patterns, national baseball league rankings)

Data used to measure academic progress may include:

- ✓ Completed projects, portfolios. etc. that demonstrate practical applications of mathematical thinking and problem solving
- ✓ Completed projects that demonstrate participant knowledge of the role of mathematics in society
- ✓ Observed or teacher-reported use of math skills and other school records
- ✓ Parent and participant reports of the use of math skills and applications

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Science

Goal 3. Increased knowledge with everyday applications for science and social studies.

- ✓ Staff with basic knowledge and skills of science and social studies (e.g., condensation, four basic food groups, solar system, world geography)
- ✓ Opportunities to practice and apply knowledge and skills through diverse activities and projects (e.g., field trips local museums, planetariums, and laboratories, growing plants from seeds, science experiments)
- ✓ Books, materials, and other tools/resources that focus on building knowledge of oneself, one's community, and the world, and of geographic, cultural, and economic variations
- ✓ Opportunities to use science and social studies skills in practical, enjoyable settings (e.g., interviewing community members, research community traditions, participation in science or social studies fairs)

Science Assessment Outcomes

Short Term:

- ✓ Participants are more curious about the world and its make-up (e.g., exploring nature, Earth Day activities)
- ✓ Participants improve understanding of the relevance and practical application of scientific and social studies knowledge (e.g., photosynthesis and plant life, knowledge of basic U.S. history timeline)
- ✓ Participants increase geography knowledge (e.g., map reading, country recognition, climate zones)
- ✓ Participants increase their understanding of connections between individuals and their wider communities (e.g., relating personal or local issue to current events, citizenship)

Long Term:

- ✓ Participants show improved academic performance in subjects linked to science and social studies knowledge and skills
- ✓ Participants increase their knowledge of scientific and social studies skills (e.g., understanding the role of science in society; understand that weather and activities differ by seasons, etc.)
- ✓ Participants apply and integrate geographic knowledge into relevant projects (e.g., understanding why tribal communities migrate from one region to another, understanding why voting is important.)

Data used to measure academic progress may include:

- ✓ Completed projects, portfolios, and/or homework or other assignments that demonstrate application of skills
- ✓ Teacher-reported or observed use of skills
- ✓ Course grades in subjects that include science and/or social studies knowledge or skills
- ✓ State tests
- ✓ Parent reports of use of inquiry skills
- ✓ Projects and/or other demonstrations of geographic and cultural knowledge

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Real Life Application

Goal 4. Increased awareness of real-life uses of academic skills

- ✓ Staff with basic knowledge and skills of integrating various disciplines of study
- ✓ Opportunities to practice and apply knowledge and skills through diverse activities and real-life simulations
- ✓ Books, materials, and other tools/resources that focus on building knowledge of oneself, one's community, and the world, and of geographic, cultural, and economic variations
- ✓ Opportunities to use content area skills in practical, enjoyable that foster real life applications of subject material

Real Life Assessment Outcomes

Short Term:

- ✓ Students provide examples of how they used learned strategies to solve real life challenges and situations
- ✓ Students explain the steps in solving issues based on materials read or skills obtained
- ✓ Students participate in games that simulate real life activities but teach skills using information learned at school or in the afterschool.

Long Terms:

- ✓ Students consistently provide examples to practically use skills learned at school or during afterschool
- ✓ Students discuss with parents, teachers and peers ideas that resolve issues that demonstrate mastery of critical thinking skills.

Data used to measure academic progress may include:

- ✓ Parent surveys
- ✓ Teacher surveys
- ✓ Student surveys
- ✓ Teacher observations
- ✓ Community members' observations
- ✓ Sibling observations

Procedures & Guidelines

General rules of the Afterschool Program

- 1) All students must behave and obey all adults.
- 2) All students must follow all directions.
- 3) All students will attend a Bible Study held during class times.
- 4) All students will dress appropriately (no excessively revealing clothes, sagging pants, shirt tails out, etc.)
- 5) All parents will provide us pertinent information regarding their whereabouts should they not be at their address during class times.
- 6) All students will complete all class assignments.
- 7) All students will be given the opportunity to eat provided snacks
- 8) FLCC Afterschool Program Staff and other workers are not responsible or to be held liable for any injuries to students while on the campus or property of FLCC.
- 9) FLCC Afterschool Staff and other workers are not responsible or to be held liable for any student's personal items damaged or stolen while on the campus or property of FLCC.
- 10) If the staff of FLCC is to contact a parent about their child's behavior, it is expected that the parent will cause this behavior to cease or the child will no longer be able to attend the afterschool program. No due process or right to appeal will be provided.
- 11) Parents are expected to remain calm at all times and to express their feelings in a rational, calm manner even during times of conflict. Students may be dismissed if parents are irate, irrational, loud, or belligerent. If any parent is that upset, then they should enroll his/her child in another afterschool program elsewhere.
- 12) Parents, children, and staff members are expected to follow the Word of God, the Bible, especially when on the campus of FLCC.
- 13) The Bible is the Book of Ethics and the Code of Conduct by which the FLCC Afterschool Program will operate. Staff and students will discuss the Bible, God, (Father, Son and the Holy Spirit) and will engage in prayer during each session.

Admission

FLCC Afterschool Program will accept students based on the following criteria:

1. Space (First come – First Served basis)
2. Attitude of student
3. Attitude of Parents
4. Acceptance of all rules
5. Student/parent relationship (as perceived by interviews)

Why Choose Faith & Love's Afterschool Program?

Suspension/Expulsion of Students

Students may be dismissed for the following reasons:

1. Constantly dropping down to Level 1 (or a single incident based on severity of offense)
2. Disobedient to staff members
3. Classroom interruptions
4. Fighting or contributing to a fight, threats
5. Weapons
6. Disorderly conduct; causing confusion, irritation, or aggravation among students or staff
7. Disrespectful to staff
8. Irate, irrational behaviors of parents
9. Failure to be picked up on time
10. Failure to follow rules or complete assignments/inappropriate behavior not listed above

Behavior Management System

Level 5: Excellent Behavior (All privileges granted)

Level 4: Great Behavior (Most privileges after a minimum of 5 minutes of required work)

Level 3: Fair Behavior (Fewer privileges after a minimum of 10 minutes of required work)

Level 2: Poor Behavior (Fewer privileges after a minimum of 15 minutes of required work)

Level 1: Unacceptable Behavior (No privileges. All required work must be completed and satisfactory. Prior to moving up to Level 2, each student must meet with Dr. Frederick, according to his schedule which may not be held immediately. Level One students can be suspended or expelled.)

Number of points lost are determined per offense and are determined by staff members.

Advancements To The Next Level:

To advance from Level 2 to Level 5, (one level each day) each student must

- A) complete the required assignments satisfactorily, and
- B) maintain ten points each day.

For Level One students to advance to Level 2, they must meet the above advancement requirements in addition to conferencing with Dr. Frederick at his discretion.

Refunds

No refunds are given if a student is suspended or dismissed from the program.

Parent Responsibilities

- ✓ Make sure child attends regularly
- ✓ Discipline children when needed
- ✓ Support the staff
- ✓ Conduct themselves mannerly and under control
- ✓ Provide staff with pertinent and up-to-date information
- ✓ Pick up children at specified times promptly
- ✓ Lead by example

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Afterschool Program Times:

- ✓ Monday thru Friday 3:00 PM – 6:00 PM
- ✓ Afterschool Program's schedule will coincide with the Chester County School District's calendar.
- ✓ When the Chester County School District schedule half-days, the afterschool program will be open. The dates for the half-days are listed on the Chester County School District's academic calendar attached. Please watch the school district's announcements throughout the year for updates and changes.

Tuition

A nonrefundable registration fee of \$45.00 is required for all participants (per child).

The cost of tuition for the afterschool program is a flat rate of \$36.00 per week regardless of attendance. Basically, the total cost for the year is divided into weekly payments instead of requiring participants to pay the total yearly amount all at one time. All parents are strongly advised to use online method to make their weekly installments. A \$5.00 processing fee will be charged to each parent paying in cash, checks, or money orders. Tuition and fees are not refundable.

To ease the financial load off some parents or legal guardians, multiple child discounts are available.

This amount must be paid on the first day that the child attends the program each week.

Parents may pay tuition on a weekly basis. However, a discount will be given for those parents paying for four weeks at a time. In this case, the cost will be \$130.00. The additional \$5.00 processing fee will apply in this situation if the payment is paid in cash, check or money order. Please note that this amount is nonrefundable.

There will be no additional fee for half-day dismissals of the regular schools. During half-day dismissals from the public schools, all students will receive a meal and the regular afterschool snack.

Transportation

Students will be picked up from Chester Park Complex, Chester Middle and Chester High School immediately after dismissals. Students must be picked up by their parents/appointees at 6:00 from Faith & Love Christian Center, else late pickup fees apply.

Late Pickups

The fee for late pickups will be as follows:

6:00 – 6:15 PM No charge

6:16 -6:30 (The teacher will come inside at 6:15 as according to cell phone time. (If the teacher has already come inside by the time the parent comes up to the door, an additional \$5.00 will be charged.

After 6:30, there will be an additional charge of \$5.00 per every fifteen minutes.

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Late fees must be paid within one week of the charge, else student may be dismissed from the program.

Forms of Payment

Parents may pay in the form of online payments, checks, money orders, cash or cashier's checks. For payments other than online payments will incur a \$5.00 processing fee.

Absences: No refunds will be given on days when students are absent. Full weekly payments are installment payments and are not affected by absences or suspensions.

Confessions

We confess....

- ✓ As believers we can do all things in all situations through Christ who strengthens us!
- ✓ We are able learners because God has equipped us with all spiritual blessings in heavenly places in Christ Jesus.
- ✓ Christ is the center of our lives, and we are God's children.
- ✓ We'll not go the way of the world nor desire to go that way because God is our Shepherd and He satisfies us.
- ✓ We are more than conquerors through Christ who strengthens us!!
- ✓ Jesus is our Lord, and He shed His blood for our salvation and redemption.

Again, Faith & Love Christian Center welcomes each member of the Afterschool Program and we pray much success upon each person. Thank you for your attendance and interest in the program.